



Volunteers Engaged in Gender Responsive Technical Solutions (VETS) VOLUNTEER PLACEMENT DESCRIPTION 2020 - 2027

Job Title	One Health System Advisor		
Country	Vietnam		
Partner Organization	Institute of Environmental Health and Sustainable Development (IEHSD)		
Placement location	Capital city	X	Comments: Position based in Hanoi with travel to the field.
	Mid-sized town		
	Rural town/village		
	Various		
Duration (Months)	5 months		
Start date	September 1, 2023 (flexible)		
Pre-departure Training Date/s	VWB/VSF will provide training orientation.		
Eligibility requirements	Open to Canadian citizens or permanent residents of Canada only		
Language Requirements	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • English <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Vietnamese <p>Please mention if the volunteer will need to work with a local translator for some of their duties:</p> <p>All partner organization staff are proficient in English. However, the volunteer will need to work through local interpreters during most of their interactions with IEHSD's project partners and beneficiaries in Thai Nguyen province.</p>		
Academic Qualifications	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Master's degree in a field relevant to One Health (e.g., public health, health policy, veterinary science, ecology, epidemiology, natural resource management) with strong background in Biostatistics. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Graduate Certificate in One Health, Biostatistics, Epidemiology, geographic information systems (GIS), or monitoring and evaluation 		
Professional Background / Skills	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Experience in One Health related activities (such as Epidemiology, data analysis and risk assessment, project design, budget planning and management). • Strong analytical, synthesis and writing skills 		

	<ul style="list-style-type: none"> • Strong background in statistics and research methodology, both qualitative and quantitative • Experience with data visualization techniques, data management and analysis • Experience providing comprehensive training for other data users in R and/or Stata and/or SPSS statistical packages • Experience working with large data sets, panel data, survey data in R and/or Stata and/or SPSS • Experience working on systematic review and meta analyses research • Effective cross-cultural communication skills, including the ability to adapt communications to different target audiences. • Commitment to the principles of volunteer cooperation and familiarity with participatory approaches to development, including the promotion of gender equality, good governance, and environmental sustainability. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Experience working in an educational or research environment. • Previous experience working in Vietnam or other developing country.
<p>Placement goal and objectives (preliminary)</p>	<p>Overall Goal: The primary purpose of the One Health System Advisor volunteer is to build the capacity of IEHSD and IEHSD's partner in data synthesis, analysis and implication of research findings of both quantitative and qualitative data as well as primary and secondary data.</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Conduct desk review studies and assessments on various topics related to One Health such as gender equity, antibiotic resistant, Biosecurity in Livestock Production, zoonosis 2. Support IEHSD and partners in performing epidemiological analysis, risk assessment, and forecast of health threats requiring One Health interventions. 3. Support IEHSD and partners using the reference management software and data analysis software. 4. Support IEHSD and partners analysing research database and interpreting results. 5. Assist IEHSD and partners doing systematic review and meta analyses research for relevant topics in One health. 6. Assist IEHSD and partners in writing report and international publication <p>All volunteers are also expected to promote gender equality, environmental sustainability and good governance within their placement responsibilities.</p>



<p>Volunteer Terms and Conditions</p>	
<p>VWB/VSF covers most of the costs of being an overseas volunteer, including:</p> <ul style="list-style-type: none"> • Return airfare to placement country • Visa/permit costs • The cost of required vaccinations, anti-malarial medication, and overseas emergency travel health insurance • A monthly living allowance (MLA) that will be paid into the volunteer's bank account in Canada. The MLA is designed to be sufficient to cover simple housing, basic food requirements, and other typical monthly living expenses. 	
<p>Fundraising</p>	
<p>VWB/VSF encourages each volunteer to raise funds towards the organization's operations.</p>	
<p>About Veterinarians Without Borders</p>	
<p>In the global south, more than 90 per cent of food animals are raised by subsistence farmers yet these small-scale livestock producers, the majority of whom are women, have very limited access to quality and affordable animal health services. Aside from the risks associated with the loss of valuable livestock who provide important protein and/or income for poor households, zoonotic diseases that can be passed from animals to humans offer a very real threat to human health on a wider scale.</p> <p>Veterinarians without Borders/Vétérinaires sans frontières (VWB/VSF) works for, and with, communities in need to foster the health of animals, people and the environments that sustain us. VWB/VSF works nationally and internationally to train animal health workers, increase food security, and improve animal & public health. VWB/VSF provides overseas volunteer placements for veterinarians and other animal & public health professionals.</p>	
<p>About the Project: Volunteers Engaged in Gender Responsive Technical Solutions (VETS)</p>	
<p>Volunteers Engaged in Gender Responsive Technical Solutions (VETS), funded through the Volunteer-Cooperation Program at Global Affairs Canada, will engage 190 volunteers to work with local partner organizations in Ghana, Kenya, Senegal, Lao PDR, Cambodia, and Vietnam. Volunteers will help create integrated animal health systems to increase the livelihoods and household nutrition of small-scale farmers.</p> <p>The VETS program utilizes the skills of volunteers to build local partner capacity to support community members, primarily women, to reduce poverty. Through improved production of livestock and crops, volunteers help improve family income and nutrition. The VETS program is built around the One Health concept, which recognizes that the health of people, animals, and the natural environment are interconnected. This project promotes the production of more and better food and increased incomes from livestock, all the while promoting land rehabilitation and conservation for sustainable development.</p>	



Veterinarians Without Borders/Vétérinaires sans Frontière is an equal opportunity employer and values the diversity of our team. We are committed to inclusive and equitable employment practices and strive to create a workplace that supports diversity, equity, and inclusion. VWB/VSF Canada welcomes applications from all qualified candidates, including members of racialized groups, Indigenous peoples, women, persons with disabilities, and persons of any sexual orientation or gender identity. Please let us know if you require an accommodation and we will work with you to ensure an equitable hiring process. Thank you for your interest in VWB/VSF Canada.

Apply now by sending your CV and cover letter to volunteer@vetswithoutborders.ca with “[Position Title] – [Your Name]” in the subject line.



PART B: DETAILED PLACEMENT DESCRIPTION

Part B is for volunteer applicants to review prior to being confirmed in the placement.

PARTNER INFORMATION

Name of partner organization	Institute of Environmental Health and Sustainable Development (IEHSD)		
Address of partner	Country	Vietnam	
	State/Province/Region	Hanoi	
	City/town/village	Hanoi	
	Street or postal address	1A Duc Thang Road, Duc Thang Ward, North Tu Liem, Hanoi, Vietnam	
Partner Website (if applicable)	https://iehsd.vn/ http://cenpher.huph.edu.vn/ http://vohun.org/ http://www.huph.edu.vn/en		
Name of Placement Supervisor	Pham Duc Phuc, M.D, Ph.D	Job Title of Placement Supervisor	IEHSD Director
Phone	+842462733162	Email(s)	pdp@huph.edu.vn pdp@vohun.org
Partner Organization's goals and objectives	The main goals of IEHSD are to become a: well-established, nationally and regionally recognized center on environmental health and Ecohealth / One Health; national reference center for health risk assessment; resource center for integrative research and training in human, animal and environmental health; and a consultancy resource for policy makers and donors.		
Other organizations and/or collaborators involved	In-country, the volunteer will be based out of the Thai Nguyen University of Agriculture and Forestry (TNUAF), IEHSD's main partner on the VETS project. Other partner organizations the volunteer will work with in Thai Nguyen province include the Thai Nguyen University of Medicine and Pharmacy (TNUMP), Thai Nguyen Sub-Department of Livestock and Animal Health (SDALD), relevant local government authorities, Women's Union, Community Animal Health Workers, and the beneficiary communities.		
Beneficiaries: Who is expected to ultimately benefit?	The ultimately beneficiaries of the volunteer's work will be Community Animal Health Workers (CAHW) from the target communities in Thai Nguyen Province who will benefit from improved knowledge and skills in animal health and production, and enhanced capacity to provide advice and guidance to farmers in their delivery of animal health services. Members of the target communities in Thai Nguyen province, particularly smallholder poultry farmers, will also gain the knowledge and skills required to improve their livestock production and improved access to animal health services. The volunteer will also help strengthen the capacity of staff from IEHSD, TNUAF and other partner organizations to deliver gender responsive One Health interventions at the community level.		
Please insert here any relevant reports or publications from the partner organization that would be useful for volunteer	Some information sources, including reports and policy briefs, relevant to the volunteer placement can be found in the links below: http://cenpher.huph.edu.vn/content/food-safety-and-risk-analysis http://cenpher.huph.edu.vn/news/launching-research-benefits-nutrition-and-risks-food-safety-animal-source-foods-vietnam http://vohun.org https://pigrisk.wikispaces.com/		



<p>applicants to review in advance.</p>	<p>https://www.ilri.org/node/1242 http://www.slideshare.net/ILRI/risk-assessment-and-health-research-in-vietnam-a-first-special-issue-of-the-vietnam-journal-of-preventive-medicine</p>
<p>PRELIMINARY JOB DESCRIPTION</p>	
<p>Overall goal and specific objectives of the volunteer placement</p>	<p>Overall Goal: To build the capacity of IEHSD, IEHSD's partner in data synthesis, analysis and implication of research findings of both quantitative and qualitative data as well as primary and secondary data,</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Conduct desk review studies and assessments on various topics related to One Health such as gender equity, antibiotic resistant, Biosecurity in Livestock Production, zoonosis. 2. Support IEHSD and partners in performing epidemiological analysis, risk assessment, and forecast of health threats requiring One Health interventions. 3. Support IEHSD and partners using the reference management software and data analysis software. 4. Support IEHSD and partners analysing research database and interpreting results. 5. Assist IEHSD and partners doing systematic review and meta analyses researches for relevant topics in One health. 6. Assist IEHSD and partners in writing report and international publication <p>All volunteers are also expected to promote gender equality, environmental sustainability and good governance within their placement responsibilities.</p>
<p>Cross-cutting theme #1: Gender Equality</p>	<p>It is a VETS project requirement that all volunteer placements include a focus on promoting gender equality in the partners organization(s) and in the communities where the volunteer is working. Please describe how the volunteer can help promote gender equality through their work:</p> <ul style="list-style-type: none"> - Recognize the critical role that women play in livestock production and mainstream gender aspects into the design of the CAHW training. - Incorporate strategies and mechanisms into the selection of trainees and the trainings to ensure the equal involvement and full participation of women in the CAHW training.
<p>Cross-cutting theme #2: Environmental Sustainability</p>	<p>It is a VETS project requirement that all volunteer placements include a focus on promoting environmental sustainability in the partner organization(s) and in the communities where the volunteer is working. Please describe how the volunteer can help promote environmental sustainability through their work:</p> <ul style="list-style-type: none"> - Incorporate environmental health, along with human and animal health, into the design of the CAHW activities. - Ensure that the CAHW trainings do not put any strain on the local environment and are sustainable over the long term.
<p>Describe some of specific activities, including training or workshops, that the</p>	<p>The volunteer will lead the design and implementation of the CAHW activities in the target communities in Thai Nguyen province, with the support of the VWB/VSF volunteer One Health Advisor (Animal Health). Key tasks include:</p>

<p>volunteers will be expected to undertake during their placement.</p>	<ul style="list-style-type: none"> - Working with local partners in finalizing a criterion for selecting community members to participate in CAHW trainings. - Developing a curriculum, materials, and plan for the training of the recruited CAHW in collaboration with local partners. - Training the selected CAHW trainees in identified animal health priorities and production <p>Additionally, the volunteer will assist the VWB/VSF volunteer One Health Advisor (Animal Health) with the training, and coaching and mentoring, of poultry farmers from the target communities in Thai Nguyen province. Key tasks include:</p> <ul style="list-style-type: none"> - Supporting the volunteer One Health Advisor (Animal Health) with training selected farmers on improved production practices based on the One Health approach. - Providing follow up coaching and mentoring with the volunteer One Health Advisor (Animal Health) to the selected farmers in their implementation of the improved production practices. <p>Finally, the volunteer may be requested to provide additional targeted technical assistance to staff from IEHSD and its partners in Thai Nguyen province. Key tasks include:</p> <ul style="list-style-type: none"> - Determining capacity gaps that require strengthening for the delivery of gender responsive One Health interventions. - Conduct capacity building activities based on organizational needs.
<p>How will the volunteers' work contribute to the overall goals of the partner?</p>	<p>The volunteer will build the capacity of IEHSD to carry out its core functions, which include conducting training on human, animal and environment health / One Health in the community.</p>
<p>Who will be supervising the work of the volunteer? Who will the volunteer be working alongside at the partner organization (i.e. counterpart)?</p>	<p>The volunteer will be supervised by IEHSD Director, Pham Duc Phuc (Ph.D, M.D) and Senior Researcher Dinh Xuan Tung, (Ph.D). Key staff whom the volunteer will work with at IEHSD include: Khong Quoc Khanh (VETS Technical Advisor) and a local VWB/VSF volunteer One Health Advisor (Animal Health). The volunteer will also work with staff at IEHSD's partner organizations in Thai Nguyen Province, particularly the Thai Nguyen University of Agriculture and Forestry (TNUAF).</p>
<p>What orientation will the volunteer receive at the start of their placement?</p>	<p>The volunteer will receive an orientation by the IEHSD Director, which will involve an introduction to the organization, their work, including the VETS project, and how the volunteer will be contributing to its success. Meetings will also be organized with key staff whom the volunteer will be working with from IEHSD and its partner organizations in Thai Nguyen Province to assist them in finalising their work plan. Upon arrival in-country, the volunteer will be provided with an orientation to Vietnam by the VWB/VSF Local Coordinator. An IEHSD staff member will similarly accompany the volunteer to Thai Nguyen to introduce them to their colleagues and counterparts based in the province.</p>
<p>What are the working hours expected to be for the volunteer?</p>	<p>The volunteer will be expected to work the same hours as IEHSD, which is 8 hours per day 5 days per week (Monday to Friday). Any time worked weekends, such as to fit in with the schedule of the beneficiary communities, may be taken as time off in lieu by the volunteer at a later date decided in agreement with their supervisor.</p>



What space, equipment and other resources are available to support the volunteer's work?	The volunteer will be provided with a workstation (e.g., desk and basic stationary) at the TNUAF.
Is there a computer available for the volunteer? Internet access?	The volunteer is required to use their own personal computer/laptop and IT equipment (e.g., cell phone), and will have access to the internet at the TNUAF.
LOGISTICAL INFORMATION	
Insert Country Briefing Information here:	Republic of Vietnam (SRV; Vietnamese: Cộng hòa Xã hội chủ nghĩa Việt Nam) is the easternmost country on the Indochina Peninsula in Southeast Asia. With an estimated 98.7 million inhabitants, as of 2022, it is the world's 15th-most-populous country, and the third-most-populous Southeast Asian country. Vietnam is bordered by China to the north, Laos to the northwest, Cambodia to the southwest, Thailand across the Gulf of Thailand to the southwest, and the Philippines, Malaysia and Indonesia across the South China Sea to the east and southeast. Its capital city has been Hanoi since the reunification of North and South Vietnam in 1976.
What type of visa will the volunteer be working under? Will there be a need to leave the country during the placement to renew the visa?	The volunteer will enter Vietnam on a tourist visa. Once in-country, IEHSD will apply for a short-term working visa for the volunteer. The volunteer will not need to leave the country during their placement to renew their visa.
Is travel required for the volunteer to complete their work? If so, what is the mode of transportation? Has it been secured?	The volunteer will be required to regularly travel from their base at the TNUAF in Thai Nguyen City to the project target communities in Bao Cuong Commune in Dinh Hoa District and Lau Thuong Commune in Vo Nhai District. This travel will occur via car organized by IEHSD. The volunteer may also be required to occasionally travel to Hanoi by car or bus to work with IEHSD staff.
What is the environment / area like where the volunteer will be living and working? How far from an urban centre is it, what local shopping or transport is available?	The IEHSD office is located in the centre of Hanoi City, while TNUAF is located in Thai Nguyen City. Both cities are well equipped in relation to services and amenities. Please refer to the <i>Country Orientation Guide</i> for details.
What hotel/guest house will the volunteer stay at upon arrival? Please provide the hotel details (name, address) and nightly rate.	The volunteer will stay at a hotel in Hanoi upon their arrival in Vietnam. The volunteer will be provided with a few hotel options to choose from prior to their departure from Canada; all of which have undergone safety and security screening by the VWB/VSF Local Coordinator.
What arrangements / options are there for	The volunteer will be supported in securing accommodation for the duration of their assignment completed in Thai Nguyen province by the VWB/VSF Local Coordinator.

the volunteer's housing? Has a guesthouse been secured?	The Local Coordinator will identify a few suitable options near the TNUAF for the volunteer to inspect and choose between when they arrive in-country.
Will there be other international volunteers with you during the volunteer's placement?	The volunteer will work closely with a local VWB/VSF volunteer One Health Advisor (Animal Health), who will also be based at the TNUAF in Thai Nguyen province. They will also engage and collaborate with two Canadian VWB/VSF volunteers, namely a Communications and Community Engagement Specialist and Gender Advisor, who are both based at the IEHSD office in Hanoi.
HEALTH AND SECURITY	
Are there any particular health risks in the placement area that the volunteer should be aware of and prepared for in advance?	The main health risks in the placement area relate to future possible outbreaks of the on-going Covid-19 pandemic. Please refer to the <i>Vietnam Covid-19 Information Brief</i> for details.
What recommended health care facilities are available at / close to the placement location?	There are many health care facilities available at/close to the placement location. Details on them are included in the <i>Country Orientation Guide</i> .
Are there any security risks in the placement area that the volunteer should be aware of in advance?	There are no specific security risks in the placement area, but the volunteer should be aware of general security risks in Vietnam detailed in the <i>Country Orientation Guide</i> .
Are there any special considerations for female or male volunteers to be aware of in relation to risks of sexual harassment or gender-based violence?	The Vietnamese Government has made significant efforts in more recent times to address long standing issues of sexual harassment in the workplace and gender-based domestic violence. In saying this, harassment and assault of foreigners is rare in Vietnam; however, incidents do occasionally occur and precautions should be taken if out late at night.
VOLUNTEER PREPARATION	
Are there any particular technical areas that are important for the volunteer to research/prepare for prior to their placement?	The volunteer would be well served familiarizing themselves with all aspects of the One Health approach in Vietnam.
What personal attributes are needed by the volunteer to be culturally sensitive in the local community	The volunteer should be friendly, easy going, and flexible. They also need to be open minded and restrain from exerting their own personal beliefs in relation to lifestyle, religion, society, etc., onto their work colleagues.



<p>and work effectively in the partner organization?</p>	
<p>What are the typical gender dynamics in the community and organization where the volunteer will be working? Are there any special considerations to be aware of for male or female volunteers (aside from any security issues noted above)?</p>	<p>Almost 75% of IEHSD/CENPHER staff are female, and VWB/VSF are working with the organization to further develop their policies in relation to gender and better incorporate gender aspects into their work. There are no specific considerations that the volunteer should be aware of, however, it would be beneficial for them to do some background reading on culture of the ethnic minority communities that VETS project will be supporting in Thai Nguyen Province.</p>
<p>Any other important information or preparations or issues that need to be considered in advance?</p>	
<p>REPORTING REQUIREMENTS</p>	
<p>The volunteer is expected to comply fully with VWB/VSF's planning and monitoring requirements of the VETS project as listed here:</p>	<ol style="list-style-type: none"> 1. Preparation of a work plan in collaboration with the placement supervisor. 2. Monthly summary of activities, including beneficiaries reached. 3. Quarterly Report on placement results. 4. Communication pieces to be used by VWB/VSF to highlight volunteer and partnership impact. 5. Participation in the Annual Partnership Review.
<p>Are there any other reporting needs for this specific placement?</p>	<p>The volunteer will also be required to prepare a summary/brief report (and/or presentation) detailing the overall outcomes of the placement for IEHSD.</p>

Once a volunteer has been confirmed in this placement, they will receive the following to review:

- **Volunteer Placement Agreement**, to be signed by the volunteer, VWB/VSF and the partner in advance of departure
- The **VWB/VSF Volunteer Handbook**, which contains additional logistical information of relevance to the volunteer